

# WALFORD PARISH COUNCIL

Parish Clerk: Catherine Murray. Rose Cottage, Coughton, Ross on Wye, HR9 5SF  
E Mail: clerk@walford-pc.org.uk Website: [www.walford-pc.org.uk](http://www.walford-pc.org.uk)



## Agenda for the meeting of the Parish Council to be held at Walford Village Hall on Wednesday 11<sup>th</sup> October at 7.30pm

Councillors are summoned to attend; the press and public are invited to attend

1. **To accept apologies and note reasons for absence**
2. **Parish Council Vacancy:** Which has arisen, due to Councillor absence.
3. **Declarations:** Receive declarations of interest and consider any written applications for dispensations
4. **Minutes:** To accept minutes of the previous meeting held on 30/08/17.
5. **Community Support Scheme:** Update from Sarah Hayes and discuss further action.
6. **To receive brief verbal reports from and put questions to:**  
Ward Councillor : Police Representative : Localities Steward:
7. **Public Participation Session:** *(Please respect the 3 minute limit)*
8. **Finance:**
  - 8.1 Sign Finance Statement - Appendix A and bank statements for August & September.
  - 8.2 Note successful completion of External Audit, with no issues raised.
  - 8.3 Note finance spreadsheets and receive an update from the Finance Chair.
  - 8.4 **Payments:** Approve the following
    - 8.4.1 Grant Thornton – External Auditors. £240.00
    - 8.4.2 Lengthsman – Terry Griffiths: Amount TBC (Work ongoing - within budget. TBC)
    - 8.4.3 Autela Group Ltd – Staff Payroll. £40.80
    - 8.4.4 Clerk expenses for August & September. £66.73
    - 8.4.5 Community Support Co-ordinator expenses for August & September. £45.90
9. **Planning:** Applicants and the public will be invited to comment before applications are considered.
  - 9.1 **Applications:** To note Planning Appendix B and discuss / put forward comments on:
    - 9.1.1 **Site:** Kerne Bridge Picnic Site, South of Bishopswood. **Application No:** 172722
    - 9.1.2 **Site:** Yew Tree House, Walford, HR9 5RF. **Application No:** 172901
    - 9.1.3 **Site:** 2 Priory Lea, Coughton, HR9 5RT. **Application No:** 173561
    - 9.1.4 **Site:** Plum Tree Cottage, Walford, HR9 5RF. **Application No:** 173582
    - 9.1.5 **Application responded to under Delegated Powers:**  
**Site:** Newall Cottage, Walford, HR9 5QS. **Application No:** 172866
  - 9.2 **Neighbourhood Planning:** Receive an update and discuss further action.
10. **Highways / Rights of Way / AONB** - *(Appendix D contains Councillors Highways & RsOW reports)*
  - 10.1 Receive the Lengthsman Co-ordinator and Rights of Way reports and approve work orders.
  - 10.2 Application for Definitive Map Modification Order: (Addition of a BOAT in Walford and Goodrich)
11. **Parish Projects – To receive updates and consider further action**
  - 11.1 Kerne Bridge Canoe Launch Site
12. **Information and correspondence:** Note Appendix C, Appendix D and HALC Information corner.
  - 12.1 **Consultation:** Revised proposals for new constituency boundaries. (Deadline 11/12/17)
  - 12.2 Councillors reports on local matters.
  - 12.3 To consider any other responses required to correspondence received since the last meeting.
    - 12.3.1 Mike Dinnik – Enquiry about purchasing a small parcel of PC land.
    - 12.3.2 Mr Day – Canoe Launch Site parking fees / concessions.
  - 12.4 **Next Parish Newsletter:** Date for publication and inclusions.
13. **Brief public response session:** *(Please respect the 3 minute limit)*
14. **Items for next meeting agenda:** *(No discussion)*
15. **Next meeting:** 22<sup>nd</sup> November 6.30pm Finance Committee; 7.30pm Full Council at Walford Village Hall
16. **Confidential Session:** The public will be asked to leave the room.
  - 15.1 **Kerne Bridge Canoe Launch Site:**
    - 15.1.1 Management Agreement / Overage Clause / Finances.