

# WALFORD PARISH COUNCIL

**Parish Clerk:** Catherine Murray. Rose Cottage, Coughton, Ross on Wye, Herefordshire, HR9 5SF.

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## Minutes of the Full Council meeting held in Bishopswood Village Hall At 7.30pm on Wednesday 23<sup>rd</sup> November 2016

**Present:** Frank Myers - Chairman

**Councillors:** Murray Alston, Dave Berry, Shane Carlson, Karen Chinn, Simeon Cole, Heather Evans, Nesta Hirst, Sophie Hurley, Angus McIntosh,

**In attendance:** Clerk Catherine Murray. Ward Councillor Paul Newman.

1. **Apologies:** Eric Drummond (Other commitment) Luke Freeman and Martyn Jenkins (Work Commitments).
2. **Declarations:** Cllr Myers said that he is about to become Chair of the Herefordshire Community Foundation.
3. **Minutes:** It was unanimously **RESOLVED** to accept minutes of the previous meeting held on 12/10/16
- 9.1 **Community Support Co-ordinator:** (Was brought up the agenda)  
Sarah Hayes reported that there has been good progress; there is now a network of volunteers and clients and the scheme now has a Facebook Page, please 'like' it and 'share' it. Sarah is making progress in connecting with local care-givers, in order to broaden the reach of the scheme.
4. **To receive brief verbal reports from and address any questions to:**
  - 4.1 Police representative – not present.
  - 4.2 Ward Councillor Paul Newman – a report is available from the Clerk.
  - 4.3 Localities Steward – Not present.
5. **Public Participation Session:** There were no questions.
6. **Finance:** *The bank reconciliation, Finance Appendix A and bank statements for November were noted.*
  - 6.1 **Update from the Finance Chairman:** The PC is not yet in a position to recommend the precept figure, because further information is still required to finalise the budget for 2017-18.  
It was unanimously **RESOLVED** that a further Finance Committee meeting will be held before the next full council meeting and when the budget has been finalised, the PC will set the precept figure; the PC will then communicate with parishioners, explaining the process. The Clerk will advise Herefordshire Council that there will be a delay in submitting the precept request. <<**Action Clerk and Finance Committee**>>
  - 6.2 **Precept and Budget:** See above.
7. **Planning: Members of the public and any applicants present were invited to express their views.**
  - 7.1 **Planning Applications:** Planning Appendix B was noted and comments put forward on:
    - 7.1.1 **Application No:** 163493. **Site:** Plum Tree Cottage, Walford, Ross-On-Wye, HR9 5RF.  
**Comments:** *There were no objections to the application.*
    - 7.1.2 **Application No:** 163453. **Site:** Brick House, Walford, Ross on Wye, HR9 5RF.  
**Comments:** *There were no objections to the application.*
    - *Further applications which came in too late to be included on the agenda will either be responded to using delegated powers, or an additional meeting held to consider them.*
  - 7.2 **Neighbourhood Planning:**
    - 7.2.1 Will Warburg gave an update, good progress is being made. Will confirmed that WPC is a member of the Ordnance Survey Public Sector Mapping Agreement.
8. **Highways / Rights of Way / AONB:** *(Appendix D contains Councillors Highways & Rights of Way Reports.)*
  - 8.1 **Reports:**

**Lengthsman Co-ordinator:** Gerald Green has stepped down, due to other work commitments. A letter has been received from a potential applicant for the post. Cllr Cole explained that the PC also uses two other contractors to carry out Lengthsman work and suggested continuing to use them. It was unanimously **RESOLVED** to give delegated power to the Clerk, with assistance from Cllr Cole to deal with this issue. <<**Action Clerk and Cllr Cole**>>

**Rights of Way Officer:** Nothing further to report.
  - 8.2 **Work orders for the Lengthsman and Rights of Way:** None further to those in the Annual Plan.
  - 8.3 **Expression of Interest form for Lengthsman and P3 schemes:** It was unanimously **RESOLVED** that the Clerk be given delegated power to fill out the form and send it to BBLP.

8.4 **Daycroft Lane:** Cllr Cole has located the culvert and the Clerk was asked to write to John Chinn and Balfour Beatty, letting them know that the culvert has been identified and asking if we can arrange a site meeting, to progress it. <<**Action Clerk**>>

**9. Parish Projects:**

- 9.1 **Community Support Scheme:** Sarah Hayes had given an update earlier in the meeting.
- 9.2 **Kerne Bridge Canoe Launch Site and Bishopswood WCs:** Will be discussed in confidential session.
- 9.3 **War Memorials:** Information on Bishopswood will be given at the next meeting. A new plaque is being made by Ursells of Ross for Walford Memorial, bearing a copy of the inscription on the main face, which has delaminated.
- 9.4 **BT phone Box:** Cllr Hirst had looked into this and it was unanimously **RESOLVED** to pursue the idea of a book swap and tourist information site. <<**Action Cllr Hirst**>>. An article will be included in the next newsletter, inviting people to take an interest. <<**Action Clerk**>>

**10. Information and correspondence**

- 10.1 Appendix C, Appendix D, Meeting dates for 2017/18 and HALC Information corner were noted.
- 10.2 Responses required to correspondence:
- 10.3 Consultations: BT phone box consultation. Broadband Survey. *No response.*
- 10.4 Councillor's reports on local matters: None.

**11. Brief public response session:** A member of the public asked if proposals for infrastructure are in place, given potential development. *Will Warburg responded that it depends on the site. If the development is not supported by the existing infrastructure, then don't develop there; if it involves repair to existing infrastructure, then that is different.*

**12. Items for next meeting agenda:** As discussed above.

**13. Next meeting:** 11/01/17 Full Council @ 7.30pm at Walford Village Hall.

**14. Confidential Closed session:** *(The public were asked to leave the room)*

- 14.1 Pension obligations.
- 14.2 Community Support Coordinator contract.
- 14.3 Bishopswood Public WCs.
- 14.4 Walford War Memorial.
- 14.5 Kerne Bridge Canoe Launch.

Signed:

Date: