

# WALFORD PARISH COUNCIL

Agenda for the meeting of the Finance Committee



to be held at **Bishopswood Village Hall**  
At **6.30pm on Wednesday 21 November 2018**

Councillors are summoned to attend; the press and public are invited to attend

1. **Apologies:** To accept apologies and note reasons for absence
2. **Declarations:** To receive declarations of interest and consider any written applications for dispensations
3. **Minutes:** To accept minutes of the previous meeting held on 30 August 2018
4. **Responsible Financial Officer:** to approve appointment of the Clerk as RFO.
5. **Financial information:**
  - 5.1. To receive and consider the Income and Expenditure account for the period to October 2018
  - 5.2. To approve and sign the bank statements and reconciliation
6. **Payments:**
  - 6.1. To consider and approve the following payments:

a)	Richard Abolins	clerk's expenses	£144.95
b)	Autela Group Limited	replace incorrect cheque	£48.26
c)	Clarke Printing	WCSS posters and invitations	£40.80
d)	HALC	CiLLCA training courses	£360.00
e)	LexisNexis	book "Arnold-Baker on Local Council Administration"	£129.99
f)	PCC of Walford	Council meeting 17 October	£36.00
g)	WCSS petty cash		£200.00
h)	WCSS expenses		£51.85
  - 6.2. To ratify the following payments:

a)	WCSS salary		
b)	Clerk salary		
c)	Sage subscription	October	£26.40
7. **Operational budget items:**
  - 7.1. To receive the draft budget for 2019/20 and consider further action
8. **Project budgets and expenditure**
  - 8.1. WCSS
  - 8.2. Kerne Bridge Canoe Launch
    - a) To consider response to parishioner regarding payments from Riversea Holding.
  - 8.3. Neighbourhood Development Plan
9. **Open session:** to receive comments from residents on financial matters
10. **Items for next meeting agenda** (No discussion)
11. **Next meeting:** 13 February 2019 at 6.30pm at Walford Church – St Michael and All Angels

Signed

*R J Abolins*

Clerk to The Council – 15 November 2018

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