

# WALFORD PARISH COUNCIL

Parish Clerk: Catherine Murray. Rose Cottage, Coughton, Ross on Wye, HR9 5SF  
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## Agenda for the meeting of the Finance Committee to be held at Bishopswood Village Hall on Wednesday 30<sup>th</sup> August at 6.30pm

Councillors are summoned to attend; the press and public are invited to attend

1. **Apologies:** To accept apologies for absence.
2. **Declarations:** To accept declarations of interest and consider written requests for dispensations.
3. **Minutes:** To accept minutes of the meeting held on 28/06/17
4. **Public participation:** Please respect the 3 minute limit.
5. **Finance data:**
  - 5.1 Approve and sign Finance Appendix A and bank statements for July and August.
  - 5.2 I&E actual and budget
  - 5.3 Cash flow forecast
6. **Approve the following payments:**
  - 6.1 TCT Microsoft Office Home - £132.00
  - 6.2 Terry Griffiths – Rights of Way - £356.40
  - 6.3 Terry Griffiths – Rights of Way - £104.40
  - 6.4 Bishopswood Village Hall - £114.80
  - 6.5 Autela Group (Payroll & Pensions) £11.60
  - 6.6 Clerk Expenses for June & July - £81.98
  - 6.7 Clerk for Dropbox subscription - £79.00
  - 6.8 Community Support Expenses June & July - £117.90
  - 6.9 Clerk Salary (Figures are not published)
  - 6.10 Community Support Co-ordinator Salary (Figures are not published)
- 7 **Operational budget items**
- 8 **Project budgets and expenditure:**
  - 8.1 WCSS (Walford Community Support Scheme)
  - 8.2 Kerne Bridge Canoe Launch
  - 8.3 NDP (Neighbourhood Development Plan)
- 9 **Budget for next Financial Year:**
  - 9.1 Timings
  - 9.2 Engagement
- 10 **Public response session:** *(Please respect the 3 minute limit)*
- 11 **Items for next meeting Agenda:** No discussion
- 12 **Date of next meeting:** 6.30pm on 22/11/17 at Bishopswood Village Hall
- 13 **Confidential Session:** *(The public will be asked to leave the room)*
  - 13.1 **Clerk:** Staff Appraisal / hours / salary.
  - 13.2 **Kerne Bridge Canoe Launch Site:** Management Agreement.

Signed:

Date: 23/08/17