

## WALFORD PARISH COUNCIL

**Councillors are summoned to attend a Finance Committee Meeting at 6.30pm on Wednesday 29<sup>th</sup> August 2018 at  
Bishopswood Village Hall**

1. To receive apologies for absence
2. To receive declarations of interest and written requests for dispensation
3. To consider adoption of Minutes of previous meeting: 27<sup>th</sup> June 2018
4. To consider finance data
  - a. I&E actual and budget to end August
  - b. Sign bank statements and reconciliation
5. To consider the following payments
  - a. Clerk expenses £64.83
  - b. Community Support petty cash £200
  - c. Karen Chinn expenses £156.39 (stamps £13.92, recruitment costs Indeed £53.67, Total Jobs £88.80)
  - d. Terry Griffiths £1328.40 (P3 - £300, £390, £180; highways - £458.40)
  - e. HMRC Apr-Jun £550.87
  - f. Handover support from Catherine Murray £230.40
  - g. Walford Village Hall £20
  - h. CiLCA payment £250
  - i. Tate Computer Technology £192
6. To ratify the following payments
  - a. WCSS Salary (figures not provided)
  - b. Clerk Salary (figures not provided)
  - c. Temporary clerk payment (figures not provided)
  - d. Sage subscription £52.80 (July and August)
7. Operational budget items
  - a. Clerk mobile phone
  - b. Draft budget for 2019/20
8. Project budgets and expenditure
  - a. WCSS
  - b. Canoe Launch
  - c. NDP
    - i. Request for £200 to progress the project
9. Open Session: To receive comments from local residents on financial matters
10. Items for next meeting
11. Date of next meeting

*Karen Chinn (Chair) v2.22.08.18*