

# AGENDA:

Clerk: Rose Cottage, Coughton, Ross on Wye, HR9 5SF. E Mail: clerk@walford-pc.org.uk

**For the Finance Committee meeting at Walford Village Hall  
On Wednesday 12<sup>th</sup> November 2013 at 6.30pm**



Councillors are summoned to attend; the press and public are invited to attend.

1. **Apologies:** To accept apologies for absence
2. **Declarations of Interest:** To receive declarations of interest and to consider written requests for dispensation
3. **Minutes:** To accept the minutes of the previous meeting held on 10/09/14 and to note outstanding actions
4. **Public participation session:** (Please respect the 3 minute limit)
5. **Lengthsman Scheme:** Discuss changes proposed by Herefordshire Council to the way that the Lengthsman's grant will be administered from 2015-16 and the financial implications of these changes.
6. **Precept and Budget:**  
*See Budget Appendix A(2) and other associated paperwork.*
  - 6.1.1 To consider all relevant information and discuss the budget and precept for 2015-16.  
(Deadline 31/12/14) Including proposed changes to funding for the Lengthsman's grant.
  - 6.1.2 To approve the budget and set a figure for the precept, for recommendation to Full Council.
7. **Banking and payments:**  
*Note and sign the bank reconciliation, Finance Appendix A and bank statements for October.*
  - 7.1 **To approve the following payments:**
    - 7.1.1 Lonsdale Direct Solutions – For the Autumn Parish Newsletter.
    - 7.1.2 Tate Computer Technology – Domain name registration.
    - 7.1.3 Walford Village Hall – Hall Hire for Neighbourhood Planning Steering Group meeting.
    - 7.1.4 Clerk hours and expenses for October.
  - 7.2 Note approved payment to Lonsdale DS for printing & postage of Neighbourhood Planning Data.
  - 7.3 **Electronic Banking** – Update and discuss further action.
8. **Information and correspondence:**
  - 8.1 To note items relevant to finance in Appendix C and HALC Information corner.
  - 8.2 To discuss responses required to finance correspondence received since the last meeting:
9. **Public Response Session:** (Please respect the 3 minute limit)
10. **Items for next meeting agenda:** (no discussion)
11. **To note the date of the next meeting:** 11/03/2015 - 6.30pm at Walford Village Hall. (TBC)
12. **Confidential Session:** To discuss hours to be worked by the Lengthsman on Parish maintenance work and how this work should be scheduled and monitored by the Parish Council. *For recommendation to Full Council.*

Signed

Catherine Murray

Clerk to the Council 6<sup>th</sup> November 2014